

# Alsager Gardens Association

## Minutes of Committee Meeting Held On 27 March 2018

### PRESENT

**Members:** Adrian Ford (Chairman) David Pitt (Treasurer) David Spall (Trading Secretary)  
Pauline Hubbard (Vice Chair and Minutes) John Nixon (Rep Talke Rd)  
Mike Smith (Rep Coronation Ave) Mike Hubbard (Rep Cedar Ave)

### MINUTES

**1. APOLOGIES** Hilary Robinson (Membership Secretary) Derek Hough(President)

**2. MINUTES of meeting held on 27 February 2018** approved.

### 3. MATTERS ARISING

6.1 Community Allotment - Adrian and Liz met at the Lawton Rd plot 1A 2 for handover of keys.

6.4 Annual Maintenance and 5 Year Improvement Plan

- JN -Hedges etc at Talke Rd to be dealt with on site.
- Pending - PH to obtain costs of replacement Trading Hut Door
- Pending – PH Website to be update with documents approved at February's meeting

### 4.TREASURER'S REPORT

DP reported on the accounts

Cash in hand/current Account £2950

Reserve Account £4355

**Total** £7305

This includes payments for paving at Lawton Rd £2600 and receipt of £500 from Stoke FC

Liabilities – KG Loach £23.00

Deposit for show to be paid.

**Trading Account** -Trading poor due to poor weather £236 c/f £456 34% down at this point.

**Rents received** - £2613 from 90 half plots c/f £2468 from 88 half plots. Increase is inflation.

**Subs received** - £360 from 103 members c/f £357 from 102 members

### 5. TRADING SECRETARY'S REPORT

DS reported that he had purchased further grit and lime. He also reported that there had been a problem with the Winston potatoes. All known customers had been contacted. A refund is expected from the supplier. DS reported that the Trading Hut door brick panel needs attention. MH agreed to check and remedy of possible

PH  
PH

MH

## 6. SECRETARY'S REPORT

### Accessibility Plots

PH reported that the 75 sleepers and 250 timber screws, for the raised beds, had been delivered earlier that day and they are held at Cedar Avenue. Thanks goes to all that helped with the unloading and storage. Paving at Lawton Road was complete and looking good and 5 tons of soil to fill the beds will be delivered tomorrow. Following this DS can undertake the soil test.

DS

A lesson learned from the paving is that the Paving should be undertaken prior to the construction of the beds. This will ensure consistent levels and lines for the paving and will limit the number of slabs that need to be cut if the lines of the beds run out.

MH will lead the project for the construction of the beds at Cedar Avenue. An estimate is to be obtained for the construction of the paving for the raised beds at Cedar Ave.

MH

## 7. ALLOTMENT OFFICERS' REPORTS

- Coronation Avenue- 1 x quarter plot available  
Approx. 120 paving slabs will be required to provide a path from the gate to the toilet. PH to add to Maintenance and Development plan.
- Talke Road – 1 x quarter plot available
- Lawton Road – 2 x half plots plus 1 x quarter plot available. Community plot have requested a skip. AF is providing info to Lisa Alcock.
- Cedar Ave – Site full. Burst pipe in toilet now repaired.

### 8. Allotment Open Days 12<sup>th</sup> & 13<sup>th</sup> May 2018

- PH to produce General Poster based on last year's copy and send to DS.  
Establish the cost of a banner and update website.
- DS to undertake printing of approx. 30 copies.
- Copy of Posters to be placed at each site, in the Hut, at the Library, shops etc.
- PH to produce Notice – plants needed for Open day

PH

DS

PH

#### On the Day

- Refreshments. AF and DS agreed to action
- Plant Stall Cedar Avenue. HR has agreed to co-ordinate. PH/MH will undertake table layout etc.
- Membership Desk – Join the AGA Here! Agreed. need to identify who will man
- Raffle – PH to check if a licence is required. If all ok MH to organise. DS to provide Tombola drum.

AF/DS

HR/PH/

MH

???

PH/MH

DS

## 9. Annual Gardens Competition

PH reported that she has discussed "Who Does What" with Elsie Warrilow and as a result has produced a document. PH has a meeting with EW after Easter to finalise details.

The document was agreed and will be updated to include printing by DS. The committee discussed the issue of advertising and was of the opinion this should be undertaken by the Town Council. PH to contact Town Council.

PH

## 10. Annual Show to be held on 1<sup>st</sup> September 2018

DP reported that he and DS/AF had met to review the Show Schedule, Classes, Sponsors and Judges and had agreed the allocation of tasks and confirmed with the Civic that the Hall is booked for the day of the show from 7am -6pm.

AF will action

- Invitation to the Mayor
- Invitation to Chair of the Council
- Secure and write to Sponsors
- Publish the event on the Cheshire East - What's on Guide – go to <http://whatson.cheshireeast.gov.uk/>
- Establish if JF will organise the catering team and refreshments

AF

DS will action

- Produce next newsletter in which show is announced and entrance form is enclosed
- Undertake all other associated printing requirements
- Contact Radio stoke and Signal Radio
- Put up the banner the week before.

DS

DP will

- Receive the show entries
- Complete the Book
- Make up the individual Exhibitor Cards for each entrant
- Produce the list of all entries

DP

PH will

- Arrange for the Show Judges
- Sort out the Newsletter via Walk lists and arrange for distribution
- Update the Annual Show Action List spreadsheet and Website

PH

HR will co-ordinate plant stall and MH will organise Raffle

HR

A further discussion is required on advertising.

## 10 AOB

DS produced a copy of the AGA membership card which will he will print on thick paper to reduce costs. All are requested to review the rules and feedback any amendments or issues to DS prior to printing.

ALL

DS drew attention to rule 7, Quorum. PH to put agenda item on future AGA for meeting to consider any issues for next AGM.

PH

DS reminded everyone that **COPY IS NOW REQUIRED FOR THE NEWSLETTER**

ALL

## 11. Date of Next Meeting Tuesday 24<sup>th</sup> April 2018

The meeting closed at 9.15pm