

# Alsager Gardens Association

## Minutes of Committee Meeting Held On 24 April 2018

### PRESENT

**Members:** Adrian Ford (Chairman) David Spall (Trading Secretary)  
 Pauline Hubbard (Vice Chair and Minutes) John Nixon (Rep Talke Rd)  
 Mike Smith (Rep Coronation Ave) Mike Hubbard (Rep Cedar Ave) Lesley Quartermaine

MINUTES	
<p><b>1. APOLOGIES</b> David Pitt (Treasurer) Hilary Robinson (Membership Secretary) Derek Hough(President)</p>	
<p><b>2. MINUTES of meeting held on 27 March 2018</b> approved.</p>	
<p><b>3. MATTERS ARISING</b></p>	
<p>Annual Maintenance and 5 Year Improvement Plan -Pending - PH to obtain costs of replacement Trading Hut Door</p>	PH
<p>Open Day/ Show. Raffle – Confirmed no licence is required, see separate email</p>	
<p><b>4.TREASURER’S REPORT</b></p>	
<p>Submitted report from David Pitt</p>	
<p>DP has paid a deposit of £150 and completed a booking form for the hire of the Civic Centre.</p>	
<p><b>Cash &amp; Current a/c</b> £4621,Reserve a/c £4355, Total £8976</p>	
<p><b>Liabilities</b> K G Loach £48, Elsie Warrilow – expenses £37</p>	
<p>Top Soil Lawton Road £190, Total £275.</p>	
<p><b>Rents received</b> £3525 (121 half plots) compared to £3452 (122).</p>	
<p><b>Subs. received</b> is £514 (147 members) compared to £511 (146).</p>	
<p><b>Trading to 22/04/18</b> £1222 compared to £1609 last year</p>	
<p><b>Outstanding Rent payments</b></p>	
<p>Approx. 20 plot holders who have still not paid their rents DP will advise the various site managers by e-mail of who has not paid on their particular site.</p>	DP
<p><b>5. TRADING SECRETARY’S REPORT</b></p>	
<p>DS reported that sales in general are going with good sales of the Professional and clover compost, potatoes, onions and seeds. He has restocked as required including additional cabbage collars. Although some attention has been given to the Hut door is remains a problem.</p>	

## 6. SECRETARY'S REPORT

### Accessibility Plots

The 5 tons of soil to fill the raised beds has been delivered and the beds are now filled ready to be let. DS can now undertake the soil test.

DS

PH reported that an estimate of £1700 for the labour for the paving and construction of the 3 raised beds at Cedar Avenue, has been received from Garden Solutions. Slabs, hardcore and sleepers to be provided by AGA.

It was agreed to go ahead with the work. PH to action

PH

### Update on Annual Garden's Competition

PH reported on her meeting with Elsie Warrilow and that she had been advised that the Town Council only provide the funding for the prizes. The background being that the Annual Competition was instigated by the AGA.

PH thanked David Spall for the printing of the posters and entry forms. These have been deposited in the HUT, the Council Offices and the Web site. Forms and details will be available at Cedar Avenue site at the Annual Open Day.

Further advertising is needed, and David Spall offered to ask Mrs Spall to undertake advertising via the radio.

DS

### GDPR – Data Protection

PH advised that full documentation on this had been circulated in advance and that comments had been received. The revised GDPR Privacy Statement and the revised membership forms were agreed. PH to update the website. All were reminded that the new forms should now be used, and the old forms destroyed. The latest forms will always be available on the web site. PH will report back if any other information becomes to light that requires us to take further action or alter our documentation.

PH

PH

## 7. ALLOTMENT OFFICERS' REPORTS

- Coronation Avenue- 1 x quarter plot available
- Talke Road – No plots available
- Lawton Road – 2 x half plots plus 2 x quarter plots available
- Cedar Ave – 1 x quarter plot available

### 8. Allotment Open Days 12<sup>th</sup> & 13<sup>th</sup> May 2018

The Poster has been printed by DS and copies put in HUT, at each site, the library and the Council Offices. Cost for a banner had been obtained and discussed and agreed with AF and DS. It has now been purchased and delivery is pending. The website has been updated. A Notice re "Plants needed for the Open day" has been produced and put on sites. A Tombola will be organised at Cedar Avenue.

<p><b>10. Annual Show to be held on 1<sup>st</sup> September 2018</b></p> <p>AF has actioned the Invitation to the Mayor and the Invitation to Chair of the Council although some delay has emerged with the latter due to changeover. He has secured the majority of Sponsors. JF has kindly agreed to organise the catering team and refreshments. AF will arrange to Publish the event on the Cheshire East - What's on Guide – go to <a href="http://whatson.cheshireeast.gov.uk/">http://whatson.cheshireeast.gov.uk/</a></p>	<p><b>AF</b></p>
<p>DS provided the meeting with draft copies of the Newsletter and Show Schedule. He asked the meeting to review both documents and provide any amendments together with further copy for the Newsletter by end of April. He intends to go to print immediately after this date.</p>	<p><b>ALL</b></p>
<p>PH drew attention the Craft section, class 107 - Hand Made Painting - and suggested from feedback received last year that this should have a separate senior and children's class. Due to timeframes, it was agreed to consider this for the next show in 2019, agenda item April 2019.</p>	<p><b>PH</b></p>
<p>PH reported that she had now secured all show judges</p>	
<p><b>10. Any Other Business</b></p>	
<p>It was agreed that PH would log "Recognition of Previous Officers" as an agenda item for the November Meeting</p>	<p><b>PH</b></p>
<p><b>11. Date of Next Meeting 29<sup>th</sup> May 2018</b></p>	
<p><b>12. The meeting closed at 9.15pm</b></p>	