

ALSAGER GARDENS ASSOCIATION

ALSAGER GARDENS COMPETITION

WHO DOES WHAT AND WHEN

The competition is Sponsored by the Alsager Town Council who provide the £250 prize money. It is organised by Alsager Gardens Association

The closing date for entries is 30th June and judging takes place mid- July

TASK

BY WHO

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APRIL Create, Produce and Distribute Entry Forms <ul style="list-style-type: none">AGA Secretary to arrange and meet with Elsie Warrilow to the agree categories for the competitionAGA Create the Entry formsAGA arrange for printing copies of the formAGA arrange for the forms to be available in Trading Hut Civic Centre	AGA secretary AGA Secretary AGA David Spall AGA Secretary
MAY Construct, Print and Distribute Posters <ul style="list-style-type: none">AGA construct the PosterAGA print the posters.AGA circulate and put up the Posters in Library, Shops, Civic, Radway Garden Centre	AGA Secretary AGA David Spall AGA Committee
Arrange for advertising Council What's on Page http://whatson.cheshireeast.gov.uk/	AGA
in Press <ul style="list-style-type: none">Produce the copy for the PressArrange for Item to be included in the Press/Radio<ol style="list-style-type: none">The ChronicleThe SentinelAlsager In FocusSignal Radio and Radio StokeAlsager Link andy@thelinkmagazines.co.uk	
JUNE 30th AFTER CLOSING DATE <ul style="list-style-type: none">AGA Collect completed entry forms and pass to Elsie WarrilowElsie Warrilow organises Judges and Judging date and receives the results from the JudgesElsie Warrilow passes the results of the Competition to the Assistant Town Clerk and a copy is given to the AGA SecretaryAGA Secretary Receives the Results, Winners Names. Addresses etc from Elsie WarrilowAGA Produce the Certificates for the winners Note at this point the Council don't like anyone to be told who the winners are until the Councillors have been informedThe Town Clerk writes to the winners and invites the winners to the AGA Annual Show where they are presented with their winnings by the Town Council ChairmanPublicise Outcome contact Mrs Bagnall - Assistant Town Clerk- Press & Media correspondent	AGA Secretary Elsie Warrilow Elsie Warrilow AGA Secretary AGA David Spall ALSAGER TOWN COUNCIL Town Clerk AGA Secretary

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