

**ALSAGER GARDENS ASSOCIATION
MINUTES OF COMMITTEE MEETING HELD ON 30 JULY 2020
'ZOOM' ONLINE MEETING, DUE TO COVID19 (CORONAVIRUS)**

PRESENT

Members: Adrian Ford (Chair), Pauline Hubbard (Secretary/Vice Chair), Hilary Robinson, David Spall, Derek Hough, Lynne McCabe

- 1 **APOLOGIES** Judith Ford, Mike Hubbard
- 2 **MINUTES OF MEETING** held on 30 June 2020 approved
- 3 **MATTERS ARISING** none
- 4 **TREASURER'S REPORT** - None received
- 5 **TRADING SECRETARY'S REPORT**

DS reported that last Sunday's trading was again highly successful.

- The new system of 'phone and collect' was working well.
- Visors were worn by Allotment volunteers. PW to source further multi-use visors.
- Two or three people will pay direct to David Pitt as noted in the book.

Kings Seed order catalogues arrived today, 30 July. Copies will be placed in the hut and distributed to Site Managers.

DS now has seed catalogues and information will be included in the next bulletin

DS requested that the letter regarding Kings Catalogue goes out around 15th August.

6 **SECRETARY'S REPORT**

Best Allotment Awards

Derek Hough declared his interest as a Town Councillor and took no part in the discussion or decisions made.

PH explained that as our normal Garden Competition cannot go ahead this year due to COVID 19, and following her discussion with the Town Clerk and the Chairman of the Council it has been agreed that Best Allotment Awards be awarded to plot holders at each site, recognising the efforts of individuals to the Society during the Coronavirus Epidemic. Much hard work has taken place on sites and many benefits gained during this period. The Awards will be given on the recommendation of site managers which will be ratified by the Committee. There will be no 'formal' judging as we wish to observe social distancing and restrict visitors to our sites as advised by the NAS. Discussion as to whether Raised Beds be included and possibility of a Best Newcomer Award. Number of awards per site to be commensurate with the size of the site.

Members of the committee will not be considered for an award.

It is suggested that this be acted on as quickly as possible to enable this be included in next week's bulletin.

PH to send details to site managers then circulate the recommendations to the committee for ratification.

PH

7 TRADING HUT COVID -RISK ASSESSMENT

Version 1 now available, any amendments to Judith Ford. To be posted on Website when agreed.

PH commented that visors used in the Trading Hut should be treated carefully as they were labelled for 'once only' use due to their relatively fragile nature. DS commented that wearers had sanitised them after use.

DH commented that the Association must follow the labelled advice for them to be used only once. It was imperative that we follow legislation precisely. Another possibility would be to keep customers outside the Hut.

PH confirmed that we have to apply with 'retail' regulations with regard to the Trading Hut and suggested that we think about installing a PVC screen to separate helpers and customers. Or we could resource more robust protective visors, at a cost. AF commented that Medworx supply better quality visors at approximately £20 for 2.

AF commented that we monitor the situation re Coronavirus, and it was agreed that we look to undertake the protective screen work during winter months.

PH confirmed that the Bulletin had replaced the Newsletter as a quick and easy method of updating our members on a monthly basis. It is emailed to those with email and hand-delivered to others.

8 Site Managers' Reports

Mike Hubbard, - No report
Mike Smith - no report
John Nixon - no report
Adrian Ford - All quiet on site

PH confirmed all sites are full and we have a Waiting List.

9 Any other business

DH asked about the ongoing bulletin and if it had replaced the Newsletter. PH stated that the bulletins are in addition to the Newsletter as a quick and easy method of updating our members monthly. It is emailed to those with email and can hand-delivered to others

9 Next Zoom Meeting

18 August 2020 at 8.00pm

10 **Close of Meeting** 8.40pm